



Electronic Management of Records

(ELMR)

Riverside County Department of Mental Health

Electronic Management of Records (ELMR)

ProviderConnect Updates

ProviderConnect v2.197

June 23, 2015

The *ProviderConnect* upgrade from v2.189 to v2.197 introduces the following changes:

1. Claim column:

- The *Treatment History* screen now displays a “**Claim**” column. The claim id number and date of claim is shown in this field.

ProviderConnect - Treatment History TEST PROVIDER 6/23/2015 3:43:19 PM [Lookup Client](#) | [Main Menu](#) | [Log Out](#)

Client Name: GENERIC, CLIENT
Member ID: 777
SSN:

[Add Professional Claim](#)

This page defaults to treatments with services during the current fiscal year. 2014-2015 [view](#)

Claim	Agency	Tx Date <small>click to view details</small>	Status	Therapist	CPTCode	Units	Duration	Billing		
								Bill Date	Status	Expected Disbursement
ProviderConnect Claim ID: 2605614 - Professional Date of Claim: 6/17/2015	TEST PROVIDER	8/20/2014	Complete	TEST_DOC	603A	4	240	6/17/2015	Not Reviewed	\$0.00
<small>Auth #: 218586 CP Program: 33FY01 Test Program PEI Bill Enum: 6172015142348219</small>										
	TEST PROVIDER	8/13/2014	Complete	TEST_DOC	603A	4	240	6/17/2015	Not Reviewed	\$0.00
<small>Auth #: 218586 CP Program: 33FY01 Test Program PEI Bill Enum: 6172015142348219</small>										
	TEST PROVIDER	8/6/2014	Complete	TEST_DOC	603A	4	240	6/17/2015	Not Reviewed	\$0.00
<small>Auth #: 218586 CP Program: 33FY01 Test Program PEI Bill Enum: 6172015142348219</small>										
	TEST PROVIDER	8/2/2014	Complete	TEST_DOC	603A	4	240	6/17/2015	Not Reviewed	\$0.00
<small>Auth #: 218586 CP Program: 33FY01 Test Program PEI Bill Enum: 6172015142348219</small>										
ProviderConnect Claim ID: 2605613 - Professional Date of Claim: 6/17/2015	TEST PROVIDER	8/20/2014	Complete	TEST_DOC	602A	4	240	6/17/2015	Not Reviewed	\$0.00
<small>Auth #: 218586 CP Program: 33FY01 Test Program PEI Bill Enum: 6172015142348219</small>										
	TEST PROVIDER	8/16/2014	Complete	TEST_DOC	602A	4	240	6/17/2015	Not Reviewed	\$0.00
<small>Auth #: 218586 CP Program: 33FY01 Test Program PEI Bill Enum: 6172015142348219</small>										
	TEST PROVIDER	8/12/2014	Complete	TEST_DOC	602A	4	240	6/17/2015	Not Reviewed	\$0.00
<small>Auth #: 218586 CP Program: 33FY01 Test Program PEI Bill Enum: 6172015142348219</small>										

ProviderConnect Claim ID:

- When the claim id link is chosen, the provider is taken to the “View Claim” screen. This screen allows a provider to edit/delete claim and add coordination of benefits (COB). **Please ignore these functions**
- The provider also has the ability to add a professional service from this page.

ProviderConnect - View Claim

Client Name: TESTDATA, TEST
Member ID: 950645162
SSN: 000-00-0000

[Add Professional Service](#)

Professional Claim Details							
Claim ID	2271437	Date of Claim	10/4/2012	Bill Enum	Funding Source	MENTAL HEALTH (1)	Total Charge \$62.00
Diagnosis							
Principal Diagnosis	Diagnosis 2	Diagnosis 3	Diagnosis 4	Diagnosis 5	Diagnosis 6		
Diagnosis 7	Diagnosis 8	Diagnosis 9	Diagnosis 10	Diagnosis 11	Diagnosis 12		
Comments							
Claim Level Comments:							
Add COB							
Coordination of Benefits							
No Claim-level Coordination of Benefits							

[Edit Claim](#)

[Delete Claim](#)

Services
No Services

[Return to Treatment History](#)

About ProviderConnect v2.197

2. Add Professional Claim button

In the *Treatment History* screen, the **Add New Treatment Service** now reads **'Add Professional Claim'**

- To begin to enter treatment services: Click – Add Professional Claim

Claim	Agency	Tx Date <small>click to view details</small>	Status	Therapist	CPTCode	Units	Duration	Billing			
								Bill Date	Status	Expected Disbursement	
ProviderConnect Claim ID: 2271437 - Professional Date of Claim: 10/4/2012	TEST PROVIDER										
ProviderConnect Claim ID: 2532337 - Professional Date of Claim: 10/28/2014	TEST PROVIDER	7/1/2014	Complete	TEST_DOC	90847	10	10	10/28/2014	Not Reviewed	\$0.00	
Auth #: 17513 CP Program: CARES FFS MD (INACTIVE) Bill Enum: 10282014164923219											
ProviderConnect Claim ID: 2605618 - Professional Date of Claim: N/A	TEST PROVIDER										
ProviderConnect Claim ID: 2605617 - Professional Date of Claim: N/A	TEST PROVIDER										
ProviderConnect Claim ID: 2605616 - Professional Date of Claim: N/A	TEST PROVIDER										
ProviderConnect Claim ID: 2261663 - Professional Date of Claim: N/A	TEST PROVIDER	6/19/2015 <small>Edit / Delete</small>		TEST_DOC	CltSup	30	30		Not Reviewed	\$0.00	

3. Funding Source

In the *Add/Edit Claim* screen.

- When entering a claim, providers will now have to choose a Funding Source before they can add a claim. **MH Providers will need to select 'Mental Health (1)'**
- **Skip the Diagnosis fields** and click on **Add Claim**

Providers must choose a Funding Source.

Professional Claim Details					
Funding Source	<small>Please Choose One</small>				
Diagnosis					
Principal Diagnosis			Diagnosis 2		
Diagnosis 3			Diagnosis 4		
Diagnosis 5			Diagnosis 6		
Diagnosis 7			Diagnosis 8		
Diagnosis 9			Diagnosis 10		
Diagnosis 11			Diagnosis 12		

Claim Level Comments

Add Claim

This will take you to the View Claim screen:

- At the moment, Riverside is not using the functionality on this screen (**Please skip these fields.**).
- **Bypass this screen** by choosing “Add Professional Service”.

Member ID: 950645162

Client Name: TESTDATA, TEST
Member ID: 950645162
SSN: 000-00-0000

TEST PROVIDER 6/22/2015 5:11:31 PM | Lockup Client | Main Menu | Log Out

Bypass this page by choosing Add Professional Service.

Add Professional Service

Claim ID	Date of Claim	Bill Enum	Funding Source	Total Charge	N/A
2005617			MENTAL HEALTH (1)		

Diagnosis

Principal Diagnosis	Diagnosis 2	Diagnosis 3	Diagnosis 4	Diagnosis 5	Diagnosis 6
Diagnosis 7	Diagnosis 8	Diagnosis 9	Diagnosis 10	Diagnosis 11	Diagnosis 12

Comments

Claim Level Comments:

Add COB

Coordination of Benefits

No Claim-level Coordination of Benefits

Edit Claim

Delete Claim

Services

No Services

Return to Treatment History

About ProviderConnect v.2.197

There are no changes in the Add Treatment Set Up screen- Proceed as usual.

4. Diagnosis Details

In the *Add Treatment- Details* screen.

- When adding treatment details (duration, location, etc) to a claim, **SKIP** the “Diagnosis Details” section.
- And click on “Add Treatment(s)”

Member ID: 950645162

Client Name: TESTDATA, TEST
Member ID: 950645162
SSN: 000-00-0000

TEST PROVIDER 6/23/2015 12:22:00 PM | Lockup Client | Main Menu | Log Out

Bypass this section

Treatment Details

Funding Source: MENTAL HEALTH
CPT Code: 90821 - Assessment Individual/INACTIVE
Num of Days: 1
Units/Day: 30
Total Units: 30
Cost/Unit: \$0.00
Cost/Day: \$0.00
Total Cost: \$0.00
Treatment Details: 06/29/2012

Additional Information

Duration (minutes per service): 30
Location: Please Choose One
Number in Group: N/A
Evidence-based Practices / Service Strategies (C/S) (Select Up To Three):
01 - Assertive Community Treatment
02 - Supportive Employment
03 - Supportive Housing
04 - Family Psychoeducation
Click to choose multiple items (3 currently selected)

Diagnosis Details

Primary Diagnosis: Please Choose One
Second Diagnosis: Please Choose One
Third Diagnosis: Please Choose One
Fourth Diagnosis: Please Choose One

Financial Details **Review Eligibility Information**

NOTE: Treatment Service Details (Cost/Day, Effectiveness/Start Amounts, Adjustments, etc) are per date of service

Private Pay Amount:

Expected Payment Amount:

Service Comments:

Add Additional Payer Records >>>
Add Treatment(s) >>>

Set New Treatment Date

About ProviderConnect v.2.197

This concludes the changes that are introduced in the *ProviderConnect v.2.197*.

Questions about billing procedures in *ProviderConnect* contact ELMR Support at (951) 955-7360 or ELMRsupport@rcmhd.org.